

# Instructions for using Request To Speak at AZ Legislature

## For Bills on the Agenda (or calendar):

1. Sign in with email and password: Here's the link: <https://apps.azleg.gov/Account/SignOn>
2. Click on Request to Speak – BLUE SQUARE
3. Click on New Request (on left side panel)
4. Enter the bill # in the search box
5. Click Search
6. When bill comes up below, Click on the below blue link that says Add Request
7. Click For (or Against depending on the bill)
8. Click No (for "Do you wish to speak")
9. Click the blue SUBMIT

For next bill, click **New Request** again and repeat process.

Here's the video which shows you how: <https://azfree.org/rts-video/>

## For Bills not on the agenda (your search comes up empty when you put in the bill number above)

1. Sign in with email and password: Here's the link: <https://apps.azleg.gov/Account/SignOn>
2. Click on the Request to Speak – BLUE SQUARE
3. Click on side panel where it says "My Bill Positions"
4. Enter the full bill number in the search field (see below)

My Bill Positions

Session: 2022 - Fifty-fifth Legislature - Second Regular Session

Bill Number: SB1152 - zero emission v

Your position:  For  Neutral  Against

Add

5. Click the (in this case) Against (Thumbs Down)
6. Click Add

This allows you to weigh in on the bill even if it's not on the calendar.